

CSAA Gate Lock

Setup & Usage Guide — Master Lock Vault 6400

The CSAA gate lock is opened with your smartphone using the free Master Lock Vault Enterprise app. This guide walks you through the one-time setup (about 10 minutes) and shows you how to unlock the gate each time you visit.

What you need before you start

- A smartphone (iPhone or Android) with Bluetooth turned on.
- Your invitation email from your CSAA administrator (Setup Step 2 below). If you were not invited yet, contact your administrator at csaarange@gmail.com before continuing.

Part 1 — One-Time Setup

Step 1: Download the app

On your phone, download the free Master Lock Vault Enterprise app. Point your phone's camera at the QR code below for your phone type, or search the app store for “Master Lock Vault Enterprise”.

Important: download “Master Lock Vault Enterprise” — NOT “Master Lock Vault Home”. The Home app will not work with the CSAA gate lock.

Android — Google Play



Scan with your phone camera

iPhone — App Store



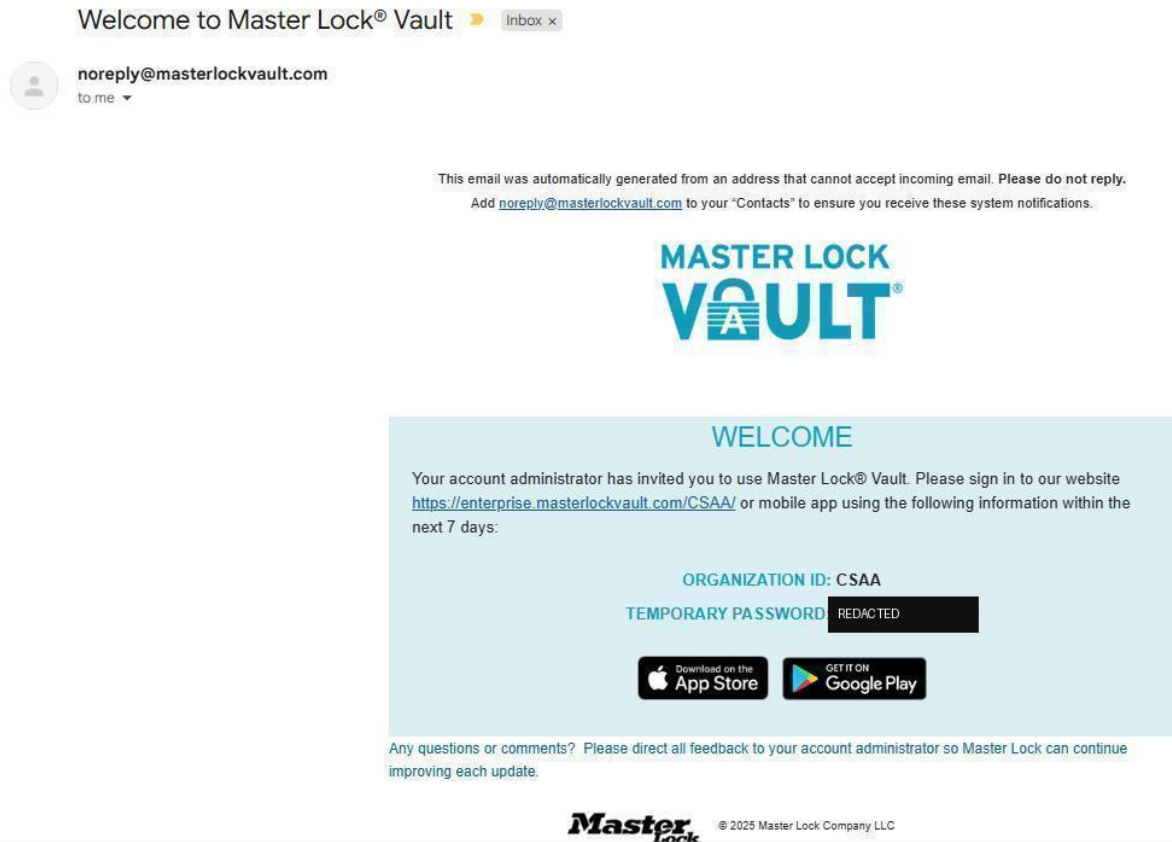
Scan with your phone camera

Step 2: Find your invitation email

Your CSAA administrator will send you an invitation email from noreply@masterlockvault.com with the subject “Welcome to Master Lock® Vault”. You cannot log in to the app until you receive this email. It contains the two things you need:

- **Organization ID:** CSAA
- **Temporary password:** unique to you — shown in your email

The temporary password expires 7 days after the email is sent. Can't find the email? Check your spam/junk folder. If it is missing or expired, ask your administrator (csaarange@gmail.com) to send a new invitation.



The invitation email, with the Organization ID and your temporary password.

Step 3: Log in to the app

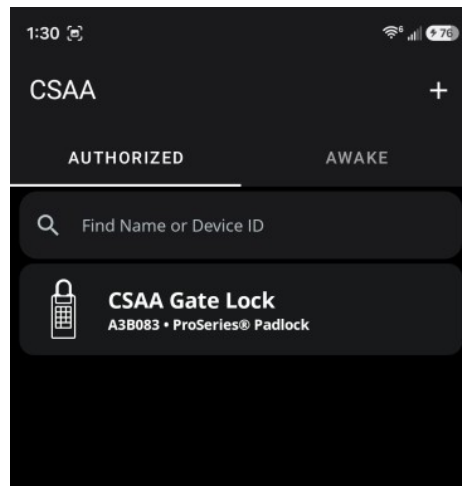
Open the app and enter the Organization ID (CSAA) and the temporary password exactly as they appear in your email.

Step 4: Create your own password

The app will immediately ask you to replace the temporary password with one of your own. Choose a password you will remember — you will use it whenever you log in to the app.

Step 5: Confirm you're in

After creating your password, the app opens on its home screen. You should see a lock named “CSAA Gate Lock”, as shown below. If you see it, setup is complete. If not, see Troubleshooting at the end of this guide.



The app home screen showing the CSAA Gate Lock (top of screen shown).

Part 2 — Unlocking the Gate

Follow these three steps each time you need to open the gate. You must be standing next to the lock — your phone connects to it by Bluetooth.

Step 1: Open the app next to the lock

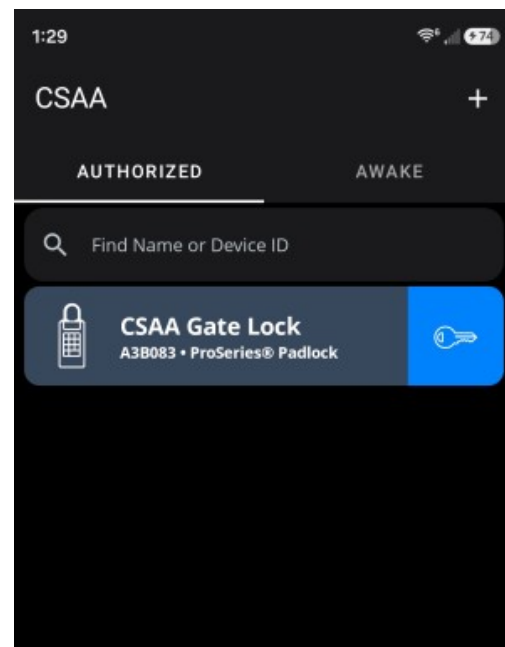
Open Master Lock Vault Enterprise (log in if asked) so that “CSAA Gate Lock” is shown on screen.

Step 2: Wake up the lock

On the lock's keypad, press the round button at the bottom-right. The button lights up blue, and a blue key icon appears next to “CSAA Gate Lock” in the app.



Press the round button — it lights up blue



A blue key icon appears in the app

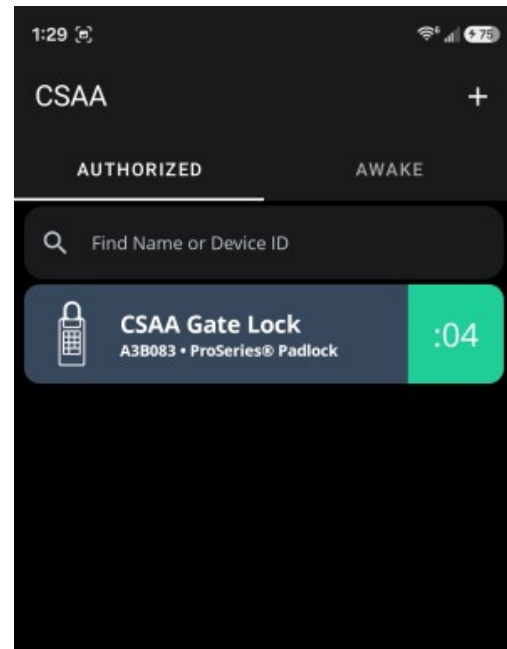
Step 3: Tap the blue key to unlock

Tap the blue key icon in the app. The button on the lock turns green — the lock is now open. Pull the shackle to open it.

The lock stays open for only about 5 seconds before it automatically relocks. If it relocks before you open it, simply repeat Steps 2 and 3 — you can do this as many times as you need.



Green button = unlocked — pull the shackle open



The app counts down until the lock relocks

Troubleshooting

Problem	What to do
I never received the invitation email	Check your spam/junk folder and search your inbox for “masterlockvault.com”. If it is not there, email your CSAA administrator at csaarange@gmail.com to send (or resend) your invitation.
My temporary password doesn't work	Temporary passwords expire 7 days after the email is sent. Email your administrator at csaarange@gmail.com for a new invitation, then log in with the new temporary password.
I can't log in at all	Confirm you installed “Master Lock Vault Enterprise” (not “Vault Home”), and that you are typing the Organization ID (CSAA) and password exactly as shown in your email.
The blue key icon never appears	Make sure Bluetooth is turned on and the app has been given Bluetooth permission. Stand within a few feet of the lock and press the round button on the keypad again.
I don't see “CSAA Gate Lock” in the app	Close and reopen the app. If the lock still does not appear, email your administrator at csaarange@gmail.com to confirm your account has been given access.
The lock relocked before I could open it	This is normal — it relocks after about 5 seconds. Repeat “wake up + tap the key” as many times as needed.

Still stuck? Contact your CSAA administrator at csaarange@gmail.com.